



WASHINGTON MONTESSORI, INC. A Public Charter School

Personal Information

Name: _____

Address: _____

City/State/Zip: _____

Home Phone: () _____ Cellular phone: () _____

Social Security Number: _____

Positions for which application is being made:

(applicant must be certified or certifiable in each area of choice): [Examples: Director, Primary 3-6, Lower Elementary 6-9, Upper Elementary 9-12, Middle Grades 12-15, Receptionist, Substitute, etc.]

First Choice: _____ Second Choice: _____

Date Available for Employment: _____

Certification

North Carolina law requires that at least 50% of all charter school teachers hold a North Carolina Certificate. It is your responsibility to obtain and maintain your certificate in a current status. National Teacher Exam requirements must be met for certification.

Washington Montessori would like 100% of our teachers to be Montessori certified in the level they teach.

Do you hold a North Carolina Certificate? _____

Are you Montessori certified? _____

If yes to either question, enclose a copy and please complete the information below:

Date Expires: _____ Date Issued: _____ Date Effective: _____

Certificate Area(s) _____

Experience: _____

Other states in which you hold a valid teaching certificate (copy of each required): _____

To new graduates: If you have not received your certificate, please submit a letter from a University Official or Montessori Program Coordinator verifying successful completion of all certification requirements (including NTE). Subject(s)/Grade Levels in which you hope to receive certification: _____

Educational Preparation

Education Level	School/College	Field of Study	Degree Type	Year Graduated	GPA	Dates Attended

Other Related Training and Workshops

List professional activities (including in-service training) in which you have recently participated:

Student Teaching

If student teaching has been completed within the last three years, supply the following:

School Name: _____

Address: _____

Grade or Subject: _____ Dates: _____

Cooperating Teacher: _____

Home Address: _____ Phone: _____

College Supervisor/Montessori Program Supervisor: _____

College/University/Montessori Training Program Address: _____

_____ Phone: _____

Teaching Experience

School	City/County/State	Phone	Position	Grade/Subject	Dates	Supervisor

Notes: _____

Work Experience Other Than Teaching

Employer	City/County/State	Phone	Position	Dates	Supervisor

References

It is the applicant's responsibility to have the following information provided for Washington Montessori in order to be considered for employment:

The names of at least three references which must include:

- one personal reference from an individual who is not a relative
- one reference from current employer (or last employer if not currently employed)

Applicants who are beginning teachers (less than 3 years experience) may list their student teaching supervisor(s) and cooperating teacher(s) as two of these references.

Name of Reference	Position/Relationship	Complete Mailing Address	Work/Home Numbers
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

May we contact your current (or last) employer? _____

Additional Information

Please check appropriate answer:

Yes	No	
_____	_____	Have you ever been suspended, dismissed, fired or discharged from a position of employment?
_____	_____	Have you ever had a teaching certificate suspended or revoked?
_____	_____	Have you ever been asked to resign from a position of employment?
_____	_____	Have you ever been convicted of any violation of the law other than a minor traffic ticket?
_____	_____	Do you have criminal charges or procedures pending?

If your answer to any of the above questions is yes, please explain on a separate page and include in this application.

Driver's License Number _____ State _____ Class _____

Please list ALL cities and states lived in since birth: _____

Please list all foreign languages in which you are fluent: _____

Essay Questions

Answer one of the following questions in your own handwriting on a separate sheet of paper:

- Why are you interested in working at Washington Montessori?
- How have your Montessori experiences affected your perspective on education?
- Why do you feel you are the best candidate for the position?

I have carefully read the information contained in the application and certify that the information I have given is correct and complete.

I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal.

Signature _____ **Date** _____

Washington Montessori, Inc provides equal employment opportunity to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law. Further, the company takes affirmative action to ensure that applicants are employed and employees are treated during employment without regard to any of these characteristics. Discrimination of any type will not be tolerated.